



County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

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DAVID E. JANSSEN
Chief Administrative Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

August 1, 2005

To: Supervisor Gloria Molina, Chair
Supervisor Yvonne B. Burke
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich
From: David E. Janssen
Chief Administrative Officer

RISK MANAGEMENT INFORMATION SYSTEM REQUIREMENTS

On March 1, 2005, your Board approved the annual renewal and funding of the County of Los Angeles (County) Risk Management Information System (RMIS) contract with Risk Technologies, Inc. In addition, your Board directed the Chief Administrative Office (CAO) and County Counsel to:

- Provide the Board with quarterly reports concerning the status of RMIS and the County's Tort Liability Claims Adjusting Consolidation Project (Project) that includes a methodology for measuring the outcomes and effectiveness of RMIS and the Project;
- Include in future annual RMIS contract renewals justification for the renewal based on the measured outcomes and effectiveness of RMIS and the Project; and,
- Return for Board approval to spend \$1 million set aside for RMIS Priority 2 enhancements only after all RMIS Priority 1 enhancements were implemented.

This is to confirm that the CAO and County Counsel will comply with the Board's requirement to seek Board approval, beginning with the 2006 scheduled renewal, by providing justification for the renewal with outcome measurement methodology, and agrees to withhold Priority 2 funding in the amount of \$1 million until Priority 1 upgrades have been implemented.

Each Supervisor
August 1, 2005
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In addition, although we last reported that we anticipated having quarterly update RMIS and Project reports to your Board by July 29, 2005, this is to inform you that we continue to finalize these reports and anticipate they will be available to your Board by the end of the next quarter, September 2005.

If you have any questions, please have your staff contact Rocky Armfield, County Risk Manager, at (213) 351-5346, or John Krattli, Senior Assistant County Counsel, at (213) 974-1836.

DEJ:RAA
DU:lis

c: Executive Officer, Board of Supervisors
 County Counsel
 Auditor-Controller
 Chief Information Officer